



CRAIGHEAD

DIOCESAN SCHOOL

SCHOOL

Phone: 03 6886074

Email: admin@craighead.school.nz

Website: www.craighead.school.nz

BOARDING HOUSE

Phone: 03 6842251

Email: boarding.manager@craighead.school.nz

THURSDAY 26 JANUARY 2017

PRINCIPAL'S MESSAGE

Tena koutou katoa

Welcome back to the 2017 school year. We hope that you had a restful and holy Christmas with family and friends. The weather has been particularly challenging over the summer break, especially for those of us attempting a typical Kiwi-style holiday!



2017 Staff—We warmly welcome the following new members of staff and hope that they enjoy getting to know our school community. Ms Lara Hearn is our new Assistant Principal, coming to Craighead after a very successful teaching career in Auckland and Dunedin schools and more recently as a National Curriculum facilitator in the Social Sciences. Mrs Tamzin Reeve joins our Mathematics Department after seven years teaching at Mountainview High School. Mr Gareth Sutton has a one year relieving teaching position, taking Physical Education and Science classes while Ms Fairbrother is on maternity leave. Mrs Catherine Clark joins the Science Department as our new Science Technician. There are some changes in roles of existing staff members. Mr Alastair Townshend is our new Head of Science, Ms Kelly Dawe our new Head of Mathematics, Mrs Vanessa Mulvihill the Senior Dean, Mrs Foley the Year 11 Dean (while Mrs Scott is on maternity leave for 6 months), and Miss Mills the Year 9 and 10 Dean. With the BOT moving to Xero software, we also welcome Mrs Leonte Chambers to our support staff team, as our Finance Manager.

NCEA results—Congratulations to all those students in Years 11-13 who achieved their NCEA Levels One, Two and Three. The results remain provisional until officially released by NZQA, but we can report that results are close to, or similar to previous years.

Gymnasium progress—We are very much looking forward to beginning the construction of our new gymnasium, teaching spaces and library information complex as soon as resource consents are issued. Earthmoving work on realigning the back field will begin almost immediately. This area will be cordoned off as it will be designated a construction site. This will mean disruption to our recreation spaces for much of this year, which is unavoidable. We thank everyone in advance for their tolerance during the construction phase.

Maintenance projects—Craighead grounds-staff have been extremely busy over the last four weeks, overseeing some large maintenance projects. The swimming pool is now repaired and repainted, teaching spaces in the upstairs of the West Watson wing have been painted, the front entrance non-slip paving has been repaired, lawns have been laid at the Kitchener Square entrance, and the new Uniform Shop in the Rhodes flat is now completed and ready for business. The caretaker's shed is now temporarily located in the old bike/van shed, which means that students' bikes will be stored in the bike stands outside the Boarding House entrance until a purpose-built bike stand is placed at the Eastern end of the dining room. Rowing students who need bikes stored at school will have to bring a bike chain lock.

School Magazine—We are very excited to have a new-look 2016 School Yearbook designed, created, proofed and produced by a new staff team, Miss Whelan, Mrs Kirke, Mrs Schreiber and Miss Mills. Huge thanks to all staff and students who contributed. This has now been printed and will be distributed to school families early next week. An on-line version will also be available.

Our teaching and boarding staff are very much looking forward to welcoming everyone back to school next week. All start up arrangements can be found on our website and Facebook page.

God Bless, Lindy Graham

DATES FOR YOUR DIARY—First Two Weeks of School 2017

JANUARY

Thurs 26 Jan—	YEAR 13 LEADERSHIP Training Retreat –	9.00am
Fri 27 Jan	staying overnight in the Boarding House	Thurs –
		1.30pm Fri
Fri 27 Jan	Staff—Planning Day	8.50am
Mon 30 Jan	Staff—Planning Day	8.50am
	Year 13 Boarders return to Boarding House	11.00am
		2.30pm
	Y7 & 9 Boarders arrive in Boarding House	
Tues 31 Jan	<u>DAYGIRLS & BOARDERS:</u>	
	ALL Y7, 9, 13 Chapel then to Auditorium—	8.45am
	parents welcome	
	<u>BOARDERS:</u>	
	Y8, 10, 11 & 12 return to Boarding House	12.00noon
	<u>DAYGIRLS & BOARDERS:</u>	
	Y8, 10, 11 & 12 meet in Auditorium	1.30pm
	School day finishes	3.20pm

FEBRUARY

Wed 1 Feb	All Forms—normal timetable from Period 1	8.30am
	including full school Assembly and	
	Mihi Whakatau	
Thurs 2 Feb	All Forms—normal timetable	
	Junior Chapel line up in Auditorium	8.30am
	Form time	8.50am
Fri 3 Feb	All Forms—classes P1-3, Swimming heats	
	Junior Chapel line up in Auditorium	8.30am
	Form time	8.50am
	Swimming heats in School Pool	12.30pm
Sat 4-Sun 5	Boarding House Open	
Mon 6	Waitangi Day—School Closed,	
	Boarding House open	
Tues 7–Wed 8	ID and Form class Photographs –	
	whole school	
Thurs 9	Swimming Heats postponement –	
	if required, see Friday 3 February times	
Sat 11–Sun 12	Boarders Compulsory Weekend In	
Sun 12	Whole School – Compulsory Chapel Service:	7.00pm –
	Y13 Commissioning in Auditorium	8.00pm



HOSTING REQUEST... PLEASE CAN YOU HELP!

SUMMER QUADRANGULAR TOURNAMENT Sunday 19 to Tuesday 21 February 2017

With just over 100 visiting students expected from St Hilda's Collegiate (Dunedin), and St Margaret's College and Rangi Ruru (Christchurch), we are requesting your assistance with billeting during the Tournament. As a host family, your commitment would be to provide accommodation and meals on the Sunday and Monday evenings.

If you can host visiting students, **please contact us as soon as possible**—Many thanks to those families who have already responded.

Allan Faith (HOD PE/Sport)

684 2268 (School)

684 5912 (home)

allan.faith@craighead.school.nz

Diane Surridge (Sports Coordinator)

684 2268 (School)

686 0606 (home)

surridgedi@craighead.school.nz

Please forward brief details of student news and achievements to
Katie.Mackenzie@craighead.school.nz

Craighead Diocesan School is proud to present...



TURLEY AUDITORIUM, 10-13 May 2017

Directors – Tim & Vicki McLeod
Musical Director – Vicki McLeod
Choreographer – Carmen Brown

Don't miss Craighead's 2017 production, "CDS ONSTAGE"
Be sure to book early for a magical night of song and dance
from shows old and new—Bookings open soon!

TIMETABLES AND FORM CLASSES

The start of the year is always exciting and knowing which class your daughter and her friends are in always contributes to that excitement. Teachers are equally keen to know who is in their classes this year.

Many parents will be waiting to see their daughter's timetable and form class on the KAMAR Portal—please note, option selections were confirmed in December. There are still changes happening, and final adjustments are being made this week, following Deans' interviews, when course change requests are processed and class sizes rebalanced. Form classes in the junior school are groups of students who are together for many of their subjects. As your daughter advances through the school, she may only be with her form class for form meeting because more and more of her classes are optional, not compulsory core subjects. Fewer students in the middle School has meant that we have had to carefully manage our staffing. We have kept our Year 9 classes deliberately smaller to ensure a smooth transition year. Our two Year 10 classes will be slightly larger than usual, although our overall average class sizes are still relatively small.

*Remember, the timetable has a two week cycle (ten days, five periods per day), so there are **two different Monday to Friday timetables (Blue and Green)** and we will alternate between these through the term. Printed timetables will be issued to students when they come back to school. Next week is a **Blue** week.*

Mrs Hayman has emailed parents a letter with instructions for accessing the Portal on KAMAR to see timetables. Please contact the School Office, if there are any mistakes in the option subjects on your daughter's timetable. We do not want to change timetables after the term starts. Hopefully, senior students have checked subject pre-requisites (as described in the Subjects Handbook on our website) against their NCEA results and contacted the school if changes are needed.



NCEA REVIEWS AND RECONSIDERATIONS

NCEA examination booklets will be returned directly to students over the next two weeks. If required, review and reconsideration applications and payments can be made online. All details are available through the NZQA website. Candidates need to download their personalised review form through their Learner Login, complete it, then send it in with the relevant examination booklet or portfolio. **Applications must be made by Friday 17 February 2017. If you have any queries, please see Ms Hearn.**



UNIFORM SHOP and SECOND HAND SHOP OPEN DAYS

Friday 27 January 2017, 3.30-4.30pm (Second Hand Shop only)
Friday 3 February 2017, 3.30-4.30pm (Uniform and Second Hand Shops)
For information, please email uniform@craighead.school.nz

*EFTPOS is available at the Uniform shop
Cash or cheque only at Second Hand Shop*

CRAIGHEAD PARENTS AND FRIENDS

Our first meeting this year is on **Friday 10 February at 1.30pm** in the Auditorium Foyer. **All are welcome** to join us for a cup of tea and a chance to meet and chat to existing and new parents of Craighead students. We look forward to seeing you there. For further information, please contact:

Teresa Templeton (Chairperson) dttemple@xtra.co.nz
Tracy McLeod (Secretary) dtamcleod@clear.net.nz
Carolyn Lyttle (Treasurer) carolyn@purenewzealandhoney.com

CRAIGHEAD TWILIGHT MARKET

Planning is well underway for the Parents' and Friends' Twilight Market to be held on **17 March 2017**. If you are able to help in any of the following ways, we would love to hear from you:

- ◆ We require items for our raffle prizes and silent auction—please contact Lynne Porter: theporters@farmside.co.nz
- ◆ If you know of anyone who may be interested in having a stall, please contact Susan Tregenza: susan.tregenza@gmail.com
- ◆ If you are able to help on the day, please contact Tracy McLeod: dtamcleod@clear.net.nz
- ◆ We will require baking and items suitable for our fresh produce stall—further details to follow closer to the time.



2017 Deputy Performing Arts Leader **Julia Hogg** (left) and Craighead ex student **Abigail Kempf**, performed a duet at the Timaru Combined Churches' Christmas morning service.

NEWS FROM THE BOARDING HOUSE

With only a few days left before the end of a wonderful holiday period, I would like to say how much my staff and I are looking forward to getting back together again and welcoming all the new and returning boarders. I am very pleased to congratulate our new Head Boarder, Isabella Guerin and Deputy, Vicky Taggart on their appointments—the Boarding Staff are looking forward to working with them throughout 2017; I am sure they are looking forward to their leadership roles too.

Please remember the returning times for Boarders for Term One are as follows:

Year 13—Monday 30 January by 11.00 am
Years 7 & 9—Monday 30 January by 2.30 pm
Years 8, 10, 11 and 12—Tuesday 31st January by 12.00 noon

*Please also note that the Boarding House **will be open** and staffed over Waitangi weekend, 4-6 February. The weekend of 10-12 February, will be the annual compulsory Boarding Weekend for all boarders. This weekend is always very enjoyable and a good time to re-unite, get to know one another and learn the routines of the Boarding House. We have an outing and many games planned, block bookings for CBay and the fair ground and a picnic at Caroline Bay (weather permitting).*

All boarders should remember to bring the following items to the Boarding House:

- ◆ Small plastic basket for your washing kit, toothbrush etc
- ◆ Coat hangers
- ◆ Pillow
- ◆ Shoe polish and on/off brushes
- ◆ Photos of friends and family for notice boards
- ◆ Push pins (not drawing pins) for notice boards

Finally, if you have any concerns at all please contact me through Boarding Reception on 03 684 2251.

Mrs Yvonne Thompson - Director of Boarding



STARTING SCHOOL — WHAT FORMS TO BRING ON DAY ONE...

ALL STUDENTS: *On the first day of school we require all students to return certain permission forms.* These forms are to be signed by parents/caregivers. They can be found on our website (www.craighead.school.nz) by using the “CraigNet” button on the homepage. The CraigNet page is still under development but the information below is there for you now, ready. There is a PDF or a 2007 Word Document format for you to use, depending on your computer system and what it will work with. Required forms to be completed, signed and returned on the first day of school are listed below:

Forms found at “CraigNet” in “Starting School” section:

- | | | |
|---|---|---|
| 1 | 2017 PERMISSION FORM: | Every Family will have something to complete on this form |
| 2 | STUDENT DIGITAL CITIZENSHIP AGREEMENT: | Every Student will need to sign this agreement |
| 3 | STUDENT PRIVACY, MEDIA AND INTERNET: | ALL Parent/Caregiver's need to sign this form |
| 4 | BUS STUDENT REGISTRATION FORM: | Only Bus students |

Returning these Forms:

- a Girls are to bring the above forms on the first day and hand them to their Form Teachers , or...
- b Families may prefer to scan and email forms to haymanka@craighead.school.nz or fax forms to: 03 684 2250

BOARDERS :

Please Note—On our website under “Boarding” → “Boarding Forms”, a selection of forms are available. Complete any of these that are appropriate to you and hand these forms only to the **Boarding House Reception** when you arrive.

STARTING SCHOOL — WHAT ITEMS TO BRING IN WEEK ONE...

Tuesday 31 January

- Years 7, 9 & 13 Daygirls: Students to bring morning tea and lunch (or the Dining room will be open for purchases)
- Years 7 - 13 All Students: Students to bring along their diary and pens
- Years 9 - 12 All Students: Students to bring along their locker padlocks

Wednesday 3 February

- Years 7 - 13: **Students need to bring subject stationery from this day on**
(Finalised timetables are available to be viewed on the KAMAR portal)

The swimming pool will be open at lunchtimes for students who wish to swim.



IMPORTANT

Updating your contact details, emergency contacts and student medical information:

This week, you should have received an email regarding the KAMAR Parent Portal, your contact details, emergency contacts and medical information for your daughter. Please look for this email if you have not seen it already. If any changes are needed, please follow the email instructions.

STUDENT HANDBOOKS

An updated **Boarder's Handbook** is now available on our website in the Boarding section. New boarders to Craighead in 2017 will already have a hard copy of this.

A **Student Handbook** will be issued to all new students by their Form Teachers on their first day of school. This handbook has a wealth of information, including a site map of the school, to help new students find their way around. This updated handbook is also available on our website, on the “CraigNet” page. We hope you all enjoy the Handbooks and find them helpful. We welcome feedback and any suggestions you may have for improvements.

UNIFORM NOTICES

YEAR 13 BLAZERS:

Blazers are waiting to be collected from the School Office. Payment is to be made upon collection. Cash or Cheque ONLY no EFTPOS or on account.

UNIFORM SHOP and SECOND HAND UNIFORM SHOP :

Our next open days are:

Friday 27 January, 3.30-4.30pm—Second Hand Shop ONLY

Friday 3 February, 3.30-4.30pm—Uniform and Second Hand shops

EFTPOS available for Uniform Shop

Cash or cheques only for Second Hand Shop

FINANCES

A 2017 Craighead Fees letter, from the Bursar, has been attached to your email with this newsletter link.

This letter is available on our website under the “Enrolment” section. Look for a button titled “Fees and Contributions”, should you need to refer to it.

YEAR 13 SCHOLARSHIP 2017

Information and application forms for this Scholarship is available on our website. Also there are printed application forms now available from the School Office. Applications close on **Sunday 5 February**. The Year 13 recipient of this scholarship will be announced at the Commissioning Service, Sunday 12 February.